

JANUS EDUCATIONAL TRUST



JANUS GLOBAL SCHOOL (CBSE)

(Affiliated to Central Board of Secondary Education)

(CBSE) New Delhi - 110 092.

Kilambi, Kanchipuram - 631 551. Affiliation No: 1930651

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MEMBERS OF THE MANAGING COMMITTEE

Rtn. Ravi Sundaram, B.E., M.A. - Correspondent

Rtn. Anuradha Ravi, M.Sc., M.Phil., B.Ed. - Principal

This diary belongs to _____ of

_____ studying in _____



DECLARATION BY THE PARENT

(Father/ Mother/ Guardian)

From

To

The Principal

Janus Global School, CBSE

Kanchipuram

I / We, the undersigned, have read thoroughly and understood the rules and regulations contained in this diary. I/ We agree herewith to abide by the rules / regulations listed above unconditionally. I/ We further undertake to fully cooperate with the school authorities in all matters concerned with my / our wards in the interest of his/ her education, culture, welfare and well being, and also in the progress and development of the school.

I don't have any objection in my child taking part in the school physical activities.

Signature of Father / Guardian

Signature of Mother



OUR FACULTIES

Teachers Name	Qualification	Designation
Ms. Anuradha Ravi	M.Sc., M.Phil., B.Ed.,	Principal
Ms. Anuradha G	M.A., M.Ed., M. Phil., M.A.,	Vice- Principal, PGT Economics, Psychology
Ms. Thenmozhi.S	M.Sc., B.Ed., BLIS	Librarian
Ms. Kalpana M	M.A., B.Ed., CLIS	TGT Tamil, Asst Librarian
Ms. S.R. Malavikaa	B.Com., B.L., B.Ed., Spl Education	Special Educator
Ms. Srividya	M.A., M. Phil., Psychology	Wellness teacher
Ms. Monikavarthini K	M.A. Social Work	Health and Wellness coordinator
Ms. Eswari M	M.Sc., B.Ed.,	PGT Biology
Ms. Nagalakshmi S	M.Sc., B.Ed.,	PGT Maths
Ms. Logapriya B	M.Sc., B.Ed.,	PGT Comp Science
Mr. Issac Fraklin D	M.Sc., B.Ed.,	PGT Chemistry
MR. Jairam N	M.Sc., B.Ed.,	PGT Physics
Mr. Kamalakannan	M.A., B.Ed.,	PGT English
Ms. Peethi R	M. Tech IT, (B.Ed.,)	PGT IT
Ms. Ellamal	B.Sc., B.Ed.,	TGT Maths
Mr. Manimaran	B.E., B.Ed.,	TGT Social
Ms. Sivapriya P	M.Sc., B.Ed.,	TGT Science
Ms. Jeyanthi k	M.Sc., B.Ed.,	TGT Science
Ms. Sheelakumari S	M.A., Hindi Pandit	TGT Hindi
Ms. Bharathi P	M.A., M.Phil., B.Ed.,	TGT Tamil
Ms. Monika Rajen dran	M.Sc., B.Ed.,	TGT Science
Ms. Sindhuja J	B.A., M.Ed.,	PRT
Ms. Sneha	B.A., B.Ed.,	PRT
Ms. Shubangi	MCA., (B.Ed.,)	PRT
Ms. Mahalakshmi	MBA	PRT
Ms. Uma Maheswari S	B.Tech MBA (B.Ed.,)	PRT
Ms. Lekhashree	M.Sc.,	PRT
Mr. Satyaraj D	D. Ped., (B.PEd.)	Physical education Trainer
Mr. Veera Raghavan	BCA., B. PEd.,	Physical Education Trainer
Ms. Leelavathi	Certificate course in Arts and Crafts	Arts and Crafts
Mr. Krishnamoorthy	B.A., Music	Music
Ms. Kanmani	B.A., Dance	Dance
Mr. Ajith Kumar	II Dan Takewando	Takewando
Mr. Anandh	B.A.,	Scouts and Guides
Ms. Punitha	M.A.,	Office Incharge
MS. Tamilarasi M	B.A., MBA	Office Staff
MS. Shivani S	B.E.,	Office Staff

PART TIME TEACHING STAFF

Faculty Name	Type of Training	Faculty Name	Type of Training
Mr. Kamala Kannan	Silambattam Trainer	Ms. Kanmani	Bharathanatnam Teacher
Mr. Anandan	Scouts & Guides Trainer	Mr. Ajithkumar	Takewondo Trainer
Ms. Leelavathi	Arts & Crafts Teacher	Mr. Jeevanandan	3D Drawing Teacher
Mr. Krishnamoorthy	Music Teacher		





ABOUT OUR SCHOOL

Janus Global School, CBSE is promoted by Mr. Ravi Sundaram & Anuradha Ravi, both second generation Educationists of repute. They have been managing The Holy Cross MHS School in Chennai and serving the society for over 35 glorious years.

The Management comprises of professionals who are committed to enhancing the quality of education with a focus on a comprehensive value-based approach rather than a traditional academic approach.

The school was started in the year 2014 and was granted affiliation in December 2015, by the Central Board of Secondary Education (CBSE) New Delhi - 110092.

OUR MOTTO

Insightful learning for
an incredible nation

VISION

Nurture students to pursue their
aspirations and to enable them to be
great citizens with
“**JANUSIAN THINKING**”

OUR VALUES

Cooperation & Commitment,
Acceptance & Agility,
Responsibility & Respect,
Excellence & Endurance,
Strength & Sincerity - CARES

WHAT IS “JANUSIAN THINKING”?

Albert Rothenberg, a noted researcher on the creative process, has extensively studied the use of opposites in the creative process. He identified a process he terms “**Janusian thinking**,” a process named after **JANUS**, a **Roman God** who has two faces, each looking in the opposite direction. “**Janusian thinking**” is the capacity to conceive and utilize two or more opposite or contradictory ideas, concepts, or images simultaneously in relation to its role in the Creative Process in Art, Literature, Architecture, Music, Science, Mathematics and others. **Rothenberg** found that geniuses resorted to this mode of thinking quite often in the act of achieving original insights. **Einstein, Mozart, Edison, Van Gogh, Pasteur, Joseph Conrad, and Picasso** all demonstrated this ability.





To provide a niche environment for comprehensive and holistic growth of our students through new age teaching methodology, with state of the art infrastructure and best in class teaching faculty. We aim to provide our students with conceptual clarity and 21st century skills to nurture their talents, and hone their creativity. We are committed to imbibe in our students an appreciation for the diverse culture and tradition of this nation and to respect the values it carries. Through divinity of education, we wish to bring out the leaders, entrepreneurs, artists, sportspersons, professionals, and future of the nation with social and moral responsibility.

We, at Janus Global School, CBSE, Strive to Nurture the talents of the youth by Imparting Quality Education and Training them to be organized and disciplined.



We Shall Achieve This By...

- ▶ Harnessing The Power Of Technology To Adopt Varied Teaching Methods.
- ▶ Associating With Premier Institutes Of Learning.
- ▶ Engaging In Teachers Professional Development
- ▶ Practicing Pedagogical Leadership.
- ▶ Leading Teaching Learning Process.
- ▶ Initiating Innovations In The School.
- ▶ Developing A Learning Culture.
- ▶ Imbibing in them our cultural values and beliefs.
- ▶ Providing Adequate Infrastructure And A Conducive Learning Environment.
- ▶ Continually Improving The Effectiveness Of The School System Process.





QUALITY OBJECTIVES

To create an environment that focusses on Holistic Development of students, enabling them to be self-regulated, socially competent individuals, who exhibit leadership qualities, can collaborate well, have critical thinking skills along with compassion and mutual respect while retaining Indian Values and Traditions (5+3+3+4 pattern as per NET).

LOWER PRIMARY

1. To develop the domains namely, physical, socio-emotional, cognitive and fine motor skills in every child through a structured curriculum and plan of activities in a conducive environment.
2. To make learning fun, the annual plan will include 60% play way method of learning, which will be assessed periodically.
3. To inculcate a minimum of four age-appropriate values and two social skills, through various activities impacting student behaviour.
4. To provide a platform to showcase talents and compete with true spirit of competitiveness through a minimum of six activities.
5. To encourage student centric learning, the annual plan will include 30% strategies that will lead to experiential learning which will be assessed periodically.
6. To nurture Holistic development the Scholastic and Co-Scholastic will have a structured curriculum and periodic assessments.
7. Four competitions in a year that sensitizes them to be socially competent and value India and Indian Traditions.

PRIMARY

1. To encourage student centric learning, the annual plan will include 30% strategies that will lead to experiential learning which will be assessed periodically.
2. To nurture Holistic development the Scholastic and Co Scholastic will have a structured curriculum and periodic assessments.
3. To take measures to achieve 100% pass percentage and a minimum of 60% average for every child in the annual assessment.
4. To ensure the school implements a minimum of four practices that facilitate students to be self-regulated, compassionate and exhibit mutual respect.
5. To ensure that every student is exposed to a minimum of two activities & four competitions in a year that sensitizes them to be socially competent and value India and Indian Traditions.



UPPER PRIMARY

1. To facilitate student centric learning, the annual plan will include 30% strategies that will lead to experiential learning and critical thinking which will be assessed thrice in a year.
2. To nurture Holistic development the Scholastic and Co Scholastics will have a structured curriculum and periodic assessments.
3. To take measures to achieve 100% pass percentage and a minimum of 60% average for every child in the annual assessment.
4. To ensure the school implements a minimum of four practices that facilitate students to be self-regulated, compassionate and exhibit mutual respect.
5. To ensure that every student is exposed to a minimum of four activities & six competitions in a year that sensitizes them to be socially competent, to exhibit leadership skills and value India and Indian traditions.

SECONDARY

1. To facilitate student centric learning the annual plan will include 30% strategies that will lead to explorative learning and critical thinking which will be assessed thrice in a year.
2. To nurture Holistic development the Scholastic and Co-Scholastics will have a structured curriculum and periodic assessments.
3. To take measures to achieve 100% pass percentage and a minimum of 50% average for every child in the annual exam.
4. To ensure the school implements a minimum of four practices that facilitates students to be self-regulated, compassionate and exhibit mutual respect.
5. To ensure that every student is exposed to a minimum of two activities and four competitions in a year that sensitizes them to be collaborative, socially competent, to exhibit leadership skill and value India and Indian Traditions.





TEACHING METHODOLOGIES





CODE OF CONDUCT FOR STUDENTS

OATH TAKING

1	I will not wilfully kill any innocent creature.
2	I will not attack anybody.
3	I will not support aggression.
4	I will endeavour to bring about world peace and disarmament.
5	I will not take part in violent agitations or in any destructive activities.
6	I will not resort to unfair means in the examinations.
7	I will believe in human unity.
8	I will not discriminate on the basis of caste, colour etc., nor will I treat anyone as an untouchable.
9	I will practise religious toleration.
10	I will observe rectitude in business and general behaviour.
11	I will not harm others in order to fulfil my selfish needs.
12	I will not encourage socially evil customs.
13	I will lead a life free from addictions.
14	I will not use intoxicant drugs that are harmful and against the law.
15	I will not resort to unethical practices in elections.
16	I will always be alert to the problems of keeping the environment pollution-free.
17	I will not cut down trees.
18	I will not waste water.
19	I will be courteous towards my parents, teachers and all elders.
20	I will practice diligence, self-reliance and simplicity.
21	I will be compassionate to animals & birds.





DO's And DON'Ts

To Strictly Follow:

1. Ethical Talk
2. Decent Dressing
3. Respecting every member of the JGS family
4. Normal Stationeries, Bags, Tiffin Boxes, Water Bottles to be bought

Strictly not allowed:

1. Criticizing / Bullying any member of the JGS family
2. Talking unethical words / disturbing others by actions and words
3. Using / having account in any social media, forming groups and interacting through phone
4. Damaging School property
5. No gold / glass ornaments / No Play materials, Electronic devices to be brought to school
6. Cake Cutting / Party Poppers / Any sort of money collection among students is strictly not allowed

Parent and Students to Make a Note:

Students are not allowed to bring cell phones inside school, while in school uniform/ school outings, neither they can use or keep/use the phones when parents are present in school campus. (If found, severe action will be taken)

If any of the above, is not followed, strict action will be taken to make the student realize and assure to make the change in themselves. We strongly believe that it is the joint responsibility of parents and teachers to mould the children. We request the fullest co-operation of the parents in this regard.

Students should not take the name of the school / teacher in browsing the internet unless it is informed through diary, circular or SMS. Parent to closely monitor the usage, if done.

Students must come to school only in school uniform for PTA and for other official reasons.

Rules for Hybrid learning:

* School will conduct online/offline sessions by giving proper intimation to the students & parents.





SALIENT FEATURES

- ❖ The School believes in all round development of the child. It provides a well-planned academic curriculum supported by an adequate number of tests and suitable learning materials and activity sheets.
- ❖ Play way method of teaching is adopted in the kindergarten classes. An exclusive creative play area with an audio-visual system enables children to improve their cognitive and listening skills.
- ❖ **E-Learning through Oxford Advantage for class KG :** Audio visual learning methodology coupled with classroom teaching and activities have been adopted since last year.
- ❖ **Handwriting improvement :** Handwriting improvement sessions have been implemented to improve the handwriting of class I and II.
- ❖ **IIT-JEE / NEET:** To catch them young and to mould them to face competitive exams confidently IIT-JEE / NEET coaching has been introduced in addition to their regular academic portions from class VI onwards.
- ❖ **Maths Lab:** With a sole aim to provide opportunity to students to enhance their mathematical and analytical skills by exploring and doing, a Maths Lab has been established.
- ❖ **Stem Lab / Maker Lab:** In stem lab students develop their Science & Technology, Engineering, Mathematics Skills by using technology to create, innovate project and to develop problem solving skill and other 21 Century skill to have an insightful learning.
- ❖ **Olympiad:** With a commitment in training students for competing at higher level of intellect and academics, the school trains children for Olympiad exams.
- ❖ **Student Counselling and Guidance Bureau:** It is headed by a psychologist who regularly counsels students at school, teaching and imbuing in them crucial and important values, to help them succeed in whatever they endeavour.
- ❖ **Physical & Health Education and Art & Craft are part of the curriculum.**
- ❖ **Yoga:** Exercise and postures beneficial to the body are taught as part of the curriculum.
- ❖ **Kick Boxing / Taekwondo:** Kick Boxing / Taekwondo is taught to students from Std III to VIII in order to train them in self-defence. Our students have won prizes at various competitions.
- ❖ **Sports and Games:** Physical Education teachers who are professionally qualified are employed to train the children in sports and games. The school won prizes at the district level in Kho-Kho, Chess, Table Tennis, Athletics and Others. The School won prizes of National Levels in YOGA & KICK BOXING
- ❖ **English Linguaphone Language Lab:** English as a skill is very important for the professional success of an individual and towards this, the school has implemented audio-visual English enhancement program.





❖ **Scouts and Guides:** To mould the students as responsible citizens with social skills, scouts and guides are offered for students from class 6 and above.

❖ **Music / Dance:** Music / Dance supports child's brain development. Exposure to sounds, rhythms and postures is crucial for cognitive development and physical development. They are offered for all classes as part of the curriculum.

VALUE ADDED PROGRAMMES

Book Lovers Reading Programme: Thematic and graded reading is provided through story books and work books, teachers are trained to narrate and guide students into reading.

3D Printing: 3D printing can produce different objects without creating specific tooling or even using several tools. It helps in increasing flexibility in the production flow and reducing industrial expenses and wastage. It is the most widely used additive manufacturing processes in the current industry. The school offers basic of 3D printing as part of the curriculum.

Newspaper in Education (NIE): The Hindu - Children edition are given to students to make reading a regular habit. Students will get an opportunity to post articles and their artwork too.

Madras Dyslexia Association (MDA) Training: All teachers have undergone training through MDA in inclusive classroom management and techniques.

SAATHI (JGS)

Student Safety and Support Council.

Motto: "We for you."

Objectives of SAATHI

To give students a feel of security and safety in school.

To make students aware of cyber safety and its importance.

To make students understand that addiction to drugs ruins life.

To orient students and develop a culture within in respecting and regarding all gender.

To develop positive social and emotional interactions with peers and adults.



CACA – Life Skills and Value Education Programme in JGS

CACA is a Child-Centric, Preventive and holistic project against Child Abuse in general Child Sexual Abuse in particular, child rights and gender equality. It creates a safety net for children. A book on life skills and value education is taken up into the classrooms making every child aware, arise and act when it is required.



CLUBS AT SCHOOL



William Wordsworth
Literary Club (English)



Kaviarasar Kambhar
Literary Club (Tamil)



Kabir Das
Literary Club (Hindi)

Strives to enhance the language skills and initiates activities to involve students in reading books and poetry by good authors. Conducts various literary activities, association activities and competitions on poetry, essay writing, skit, slogans and others.



Health and Hygiene Club

It strives to generate and disseminate awareness about the importance of healthy living habits and developing feelings on the importance of sanitation, cleanliness, personal hygiene and others.



Sir. C.V. Raman Science Club

Activities and workshops in association with higher institutes of learning are planned and executed to kindle the young scientist within the students and to provide a platform for them to explore and learn new scientific concepts. Students are provided a platform "Vidya Sammelan" to exhibit the skills and knowledge they have gained through the workshops and activities over the years by making practical models / working samples.

Ramanujam Math Club



Strives to enhance the numerical & analytical skills of the children through various activities.

Integrity Club



Students are involved in social service activities so as to inculcate in them a fine moral sensibility and ecological awareness.

Chroma Club

Arts & Crafts - It sparks students creativity by exploring and helping them bring out their own ideas in 2D and 3D imaging, either by using household objects or other waste materials or using digital technology like 3D Printing and graphic designing. Students apply scientific knowledge in converting them to a working model.

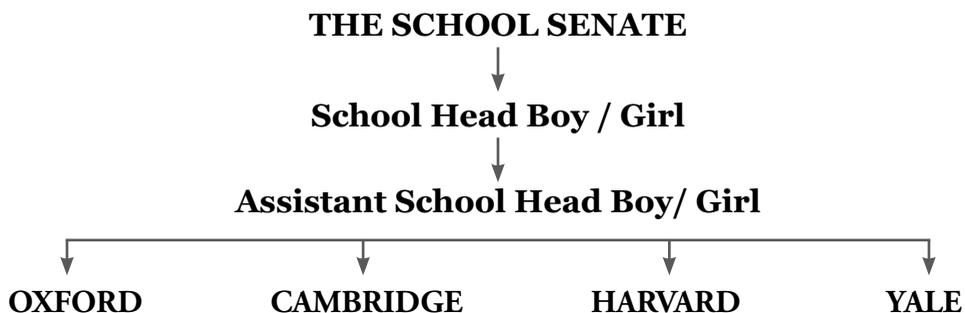


HOUSE SYSTEM

To encourage the spirit of healthy competition and to create a supportive environment and proper peer mentoring, and to motivate the students to excel in research and learning, they are divided into 4 houses after the 4 top ranked universities of the world from where great leaders like Mahatma Gandhi, Pandit Jawaharlal Nehru and the great industrialists like Ratan Naval Tata, Indra Krishnamoorthy Nooyi and others have graduated.

HOUSE AND ITS MOTTO

OXFORD	Dominus Illuminato (The Lord is my light)
CAMBRIDGE	Hinc Lucem Et Pocula Sacra (From here, light and sacred draughts)
HARVARD	Veritis (Truth)
YALE	Lux Et Veritis (Light and Truth)



The School Senate is a unit of pupil's self governance in school, the School Head Boy/Girl is the school pupil leader and the Assistant Head Boy / Girl is the assistant school pupil leader. They are elected by the students and teachers by voting. Four house leaders, their assistants and class leaders and others are appointed / nominated by the teaching staff and the management.



Assessment Schedule for the year 2023-2024			
Month	Assessment	Class	Dates
April	Periodic Test-1	Std X	27th April to 6th May
June			
July	Periodic Test-2	Std X	17th July to 22nd July
	Periodic Test-1	Std 1 to IX	
August			
September	Term - I Examination	Std I to X	21st Sep to 27th Sep
October			
November	Periodic Test-3	Std X	1st Novr to 7th Nov
December	Periodic Test -2	Std 1 to IX	18th Dec to 23rd Dec
January			
February	Periodic Test-3 (Safaltha)	Std 1 to VIII	19th Feb to 24th Feb
	Term –II Examination	Std IX	
March	Term – II Examination	Std 1 to VIII	21st Mar to 27th Mar

Note :

- * The given dates are tentative and are subject to change owing to natural calamities.
- * Revision exam will be held from December. Schedule will be given well in advance.





STUDENTS AWARDS AND ACKNOWLEDGEMENTS 2023-2024

Individual Level	Title	How and When
Academic Awards Class Wise (Badges Merit Card) / Term. Std IV to X	Ingenious	Topper in class with above 95% in all subjects (in all assessment).
	Sparkler	Subject topper above 95% (in all assessment)
Individual Appreciation (Badges/Merit Card) Class- wise/Term. Std I to VIII	Diligent Dude	Completes the work on time and maintains books properly.
	Creative Kid	Thinks of new things and enthusiastically takes part in all activities.
	Compassionate Buddy	Friendly student, ready to help his class-mates and others with zero complaints.
Awards for class (monthly)	Reading Wizard	Shows interest in reading books other than text books.
	Smart Speaker	Communicates appropriately and politely.
	Fitness Freak	Prefers eating healthy food and keeps fit.
	Swachh Class	Clean Classroom.
	Perfectionists	Friendly Class, without any complaints, well mannered and organized.
Sports Events (Sports Day)	Individual Events	Winner/ Runner.
Individual Talent (Taking part at National / State Level) (Govt.)	Young Achiever	
CCA Awards (Std I to X)	I/II/III Place for all CCA Activities	
Art & Craft / Music / Dance / Yoga / 3D Printing / Other Activities		Student who does extremely well in these areas will be recognized and rewarded (Class I to VIII).
Transport Award (one award/ bus/month) badge	Well Behaved	Student who is calm and quite in the bus without indulging in any unwanted issues.
Annual Day Proficiency Prize	Academic Proficiency From Class VI to X	Topper of the year in the respective class (must secure above 90%) Rs. 5000/ Merit Scholarship Note:-Toppers without the stated Aggregate will not be eligible for the Merit Scholarship.
Best Outgoing student of the year	Merit Certificate	Must be proficient in studies and good at sports too. Should have Minimum 90 % attendance. (STD X).

Apart from these, several other awards and rewards will be given to students taking part in various sports competitions and other intra and interschool competitions, on Sports Day or Annual Day.



JGS ACTIVITY PLANNER 2023 - 2024

Date	Culture Care	Potential Personality	Nature Nourisher	Health Investor	Active Citizen
(18th June Father's Day) 20/6/23 Father's Day Celebration	Father's Day (20th June) Celebration. Std I to X Greeting card designing/ letter writing/My Father- My Hero / Family Budget – know your priorities				
21/6/23				International Yoga Day Mass Yoga	
28/6/23					Investiture Ceremony and Student's Club Inauguration
30/06/23	Literary Association Inauguration (English, Tamil, Hindi)				
03/07/23 Science Initiative	Emerging Field Food and Agricultural Science Std: IX -X				
5/7/23 Eat Healthy Day				Eat Healthy Stay Fit KG to STD II Salad Preparation (bring vegetables) Group activity. Std III-V Balanced Diet 'Arogya Vazhvu' 'Unave Marundhu'. Collage/ Poster making Std VI – X Cooking without fire/ Digital Menu Card / Writing an Indian recipe in Western style (Bring required materials Except laptop)	

Date	Culture Care	Potential Personality	Nature Nourisher	Health Investor	Active Citizen
8/7/23 Physical Health and Mental Well being Awareness Day				Healthy debates Yoga competition Poster making on Health and Quiz	
15/7/23					Kamarajar Birthday Celebration Std I - X Patriotic songs / speech- Suthandira Poorata Veeragalai Patriya Neradi Kalanthuraiyadal. (Panel discussion)
18/7/23					Safety session on Good Touch and Bad Touch for Std I to V.(By students of Std XI along with Wellness Teacher)
28/7/23			Water Conservation Address by students of class IX & X within school premises.		
29/7/23 Ek Bharat Shreshtha Bharat					Social Science Project Day Std I - X

Date	Culture Care	Potential Personality	Nature Nourisher	Health Investor	Active Citizen
08/08/23	Labour Empathy Day honouring our drivers, ayahs and other helpers. VI - X				Helpers Puppet show -KG Speech - Std I to III Story Writing -Std IV & V
09/08//23		Book Lovers Day-Mass Book Reading Std I - VIII and Reading Competition (Unknown Passage)			
14/8/23 Independence day		Independence day Competition No Books day			
15/8/23					Independence Day Celebration.
5/9/23	Teachers day Celebration- School Admin by Students of Std X. Dress code Saree for Girl sand Formal Dress with Tie For Boys				
06/9/23	Krishna Jayathi Celebration – ‘Brindhavanthil Gokula Krishnan’ KG to Std II. Dress code – Krishna & Radha				
11/9/23 Science Initiatives	Grand Parents Day. Std I to V 'Padha Pooja' for Grandparents by Students. Emerging Field: Synthetic Biology Std IX - X				

Date	Culture Care	Potential Personality	Nature Nourisher	Health Investor	Active Citizen
19/9/23	Ganesha Chathurthi Celebration. Std KG to X				
27/9/23			World Tourism Day, Interaction with students of Std IX to X on places of importance in India and their travel experience.		
4/10/23 World Animal Day			World Animal Day KG – Pet Animals Day Speech on Pet/ animals Std I - III. Animal Extinct - Speech competition Std IV & V. Endangered species – PPT Presentation. Competition – Std VI - VIII group of 4 (across Classes)		
14/10/23	Navarathri Celebration. Std KG to V. KG – Fancy Dress				World Students Day Dr. APJ Abdul Kalam Birthday Celebrations and Respects. 'Gramiyam' KG - V Bullock Cart Ride

Date	Culture Care	Potential Personality	Nature Nourisher	Health Investor	Active Citizen
3/11/23 Science Initiatives	Science Project Day – Term 2 Std KG – VIII	Emerging Fields: Nano Technology Std IX – X			
09/11/23	Deepavali Celebration- Safety while Bursting Crackers Std IX & X Dance and Music				Exchange of sweets – Brotherhood - STD I - X. No books day
14/11/23		Children's Day Celebration with competition. No books day.			
25/11/23				Diabetes Day Awareness Rally VII - X	
9/12/23			Energy conservation Day Renewable & Non Renewable sources and importance of Solar power & saving energy– Group Discussion competition. Std VI to X (groups of 10)	World Patient Safety Day Awareness. General Assembly	Anti Corruption Day. Poster designing Std VI - VIII & oath taking (all classes)
11/12/23					Human Rights Day – Legal Awareness- Discussion on fundamental rights Std VI to X

Date	Culture Care	Potential Personality	Nature Nourisher	Health Investor	Active Citizen
14/12/23			Energy conservation Day Renewable & Non Renewable sources & importance of Solar power & saving energy– Group Discussion competition. Std VI - X (groups of 10)		
23/12/23	Christmas celebration. KG - X. No books day		Mathematician Ramanujam's Birthday. Math Quiz (Std I - VIII) speech on Ramanujam		
04/01/24	Emerging Fields: Artificial Intelligence Std IX - X				
12/01/24	Pongal Celebration in Traditional manner with Uriyadi. Parents are invited. KG - X. No Books Day.				
26/01/24	Republic Day				
04/02/24				Cancer Awareness Rally. VI - X	
08/02/24		Founder's Day Celebration.			

Date	Culture Care	Potential Personality	Nature Nourisher	Health Investor	Active Citizen
21/02/24		World Linguistic Day- Appreciating great literary works in all languages. Std IV - VIII			
28/02/24			World Sustainable Energy Day / National Science Day – Poster Making, Science Quiz. Std I - VIII		Energy Conservation - Rally Std VI - X

KINDERGARTEN CO-CURRICULAR ACTIVITIES CALENDER 2023-2024

Date	CCA	FESTIVAL CELEBRATION	WORKSHOP	Activities	FUNFEST	PROGRAMME
07/06/2023						School Reopens-KG
16/06/2023			KG, LKG & UKG Fine Motor Workstation			
23/06/2023				Shapes Buddies		
30/06/2023				Mixing of colours		
03/07/2023			LKG&UKG Reading Workshop			
12/07/2023	CCA-1 Colour Tint					
14/07/2023				Wormy Apple		
21/07/2023				Show & Tell		
28/07/2023				Hungry Caterpillar		
04/08/2023				ESL Activity		
11/08/2023				Greater Gator		
16/08/2023	CCA-2 Show & Speak					
18/08/2023					Sense Booth	
25/08/2023				Number Shopping		
29/08/2023		Raksha Bandhan Class Activity				
01/09/2023				Safety Rules in school		

KINDERGARTEN CO-CURRICULAR ACTIVITIES CALENDAR 2023-2024

Date	CCA	FESTIVAL CELEBRATION	WORKSHOP	Activities	FUNFEST	PROGRAMME
05/09/2023		Krishna Jayanthi Class Activity				
08/09/2023				Spinning Umbrella		
13/09/2023	CCA-3 Clay Sculpture					
15/09/2023				Who am I?		
16/09/2023			Online Story Session			
22/09/2023				Movement of insects		
29/09/2023				Ordering Numbers		
06/10/2023						Fancy Fete - KG
13/10/2023		Navarathri Celebration				
18/10/2023	CCA-4 Rhyme Recital					
20/10/2023						What is in the bag?
27/10/2023					Halloween Day	
03/11/2023				My story book		
08/11/2023	CCA-5 Reveal about yourself					
10/11/2023		Diwali Celebration				
14/11/2023					Children Disguise Day	

CO CURRICULAR ACTIVITY CALENDAR 2023 - 2024

CLASSES/ CCA	CCA 1	CCA 2	CCA 3	CCA 4	CCA 5	CCA 6	CCA 7	CCA 8	CCA 9
STD I	Show and tell	Magic Words	Memory Game	Clay Modelling	Story Narration	Sing a Song	Dot to Dot	Origami	Role play
STD II	Sink or Float	One minute talk	Sing a Song	Puzzle it out	Origami	Blow Painting	Spoon Puppet	Fireless Cooking	Post a card
STD III	Leaf craft	Word Shake	Role Play	Tangram	Speech	Crossword Puzzle	Pot Painting	Story Narration	Fireless Cooking
STD IV	Code Cracking	Spiral Craft	Post a Letter	Speech	Design an invite	Collage Making	Scrap Book	Bouquet Making	Food Carnival
STD V	Story Narration	Mask Making	Quiz on sports	Album Making	Magic Square	Quiz	Design a stamp	Origami	Food Carnival
STD VI	Charcoal Drawing	Sudoku	Ship Wreck	Hands on experience	Channel Surfing	Make a Trophy	Voice War_ Tamil	Make a weekly menu	Mono Acting
STD VII	Pick the Chit & Chat	Elocution	Script and Act	Sorpozhiyu	Doll Making	Rangoli	Puzzle	Quiz on sports	Make a Flip Book
STD VIII & IX	Cross Word	Pen a Poem	Bharathidasan Kavithaigal	Magic Square	Paper Cup Craft	Tint your Shirt	Slogan Writing	Meet and Greet	Channel Surfing
STD X	Math Meets Sport	My Mind Voice	Voice War	Food Festival	Lend a Hand	Adaptule	Doodle Art	Elocution	Logo Designing

Note: The CCA will be conducted by Clubs and school events team.



CURRICULUM

The School follows the syllabus of the Central Board of Secondary Education, (CBSE), New Delhi. Curriculum has been so devised, so as to give the children modern knowledge and develop in them the scientific method of inquiry and an abiding faith in moral and spiritual values.

ACADEMIC STRUCTURE OF JANUS

GRADE	CBSE (SCHOLASTIC)
Std I & II	English, Mathematics, Language, EVS
Std III to V	English, Tamil, Hindi, EVS, Mathematics, Computer
Std VI to VIII	English, Tamil, Hindi, Mathematics, Science, Social Studies, Computer, Financial Literacy & Artificial Intelligence
Std IX & X	English, Tamil, Mathematics, Science, Social Studies & Artificial Intelligence

IMPORTANT INSTRUCTIONS

- ❖ This diary is a line between the parent and the school. It must be brought to school every day.
- ❖ Loss or damage to it will mean replacing it with a new one from the school office at cost.

SCHOOL TERMS

The academic year is divided into two terms as per board norms:

I Term - April to September

II Term - October to March

ATTENDANCE

- ❖ Attendance is compulsory on the first and last working day after or before a vacation.
- ❖ Irregular attendance and prolonged absence will lead to the name of the student being struck off from the rolls.
- ❖ No student will be allowed to leave school during the lunch hour without leave/request letter from the parent.
- ❖ All parents should ensure that their wards present themselves in school, except under unavoidable circumstances.
- ❖ Leave is granted only on a written application from the parents. In case of absence due to sickness or an emergency, a leave letter must be sent to the school on the first day of absence or through the child when he/she reports to school.
- ❖ In case of sickness for more than three days, a Medical Certificate from a qualified doctor with an M.B.B.S. degree should be enclosed with the leave application





RULES AND REGULATIONS

- ❖ In order to be eligible to appear for school and Public Examinations, a student must have secured 90% attendance.
- ❖ It is compulsory for every student to wear only the prescribed uniform on all occasions including special classes, cultural practice, competitions, remedial classes and any other.
- ❖ Every pupil is expected to be polite and courteous. Bad behavior and the use of foul language will result in expulsion of the student without any consideration.
- ❖ In subordination to school authorities / teacher and any kind of cheating or serious misconduct or any objectionable habit on the part of the student is sufficient reason for suspension / dismissal from the school.
- ❖ Pupils are expected to take part in all the co-curricular activities of the school. No one will be exempted except for a legitimate reason, which must be approved by the Principal.
- ❖ Any loss or damage to school property by a student shall be made good by the parents or guardian of the student concerned.
- ❖ The class will be penalized collectively if the miscreants are not detected.
- ❖ The students are expected to co-operate in keeping the premises of the school neat and tidy and therefore must refrain from scribbling on the walls, the desks and scattering bits of paper. Any objectionable practice like damaging furniture, skating in the corridor and spitting on the walls will be considered as a ground for suspension or dismissal.

ASSESSMENT AND APPRAISAL

- ❖ In each term there shall be Slip Tests and Monthly Tests, including a Terminal Examination. Periodic Assessment will be carried on throughout the year.
- ❖ Promotion is based strictly on the cumulative results of the pupil's performance in all Slip Tests, Monthly Tests and Terminal Examinations through the course of the year.
- ❖ The school does not hold special tests or examination for absentees. In case of absence, pupils forego their ranks and average.
- ❖ Attendance in all Monthly Tests / Formative Assessments and Terminal Examination / Summative Assessments is must for consideration for the proficiency prize.
- ❖ A student must secure an average of 50% in each subject in various examinations conducted throughout the year, and 40% in every subject in the annual examination to ensure promotion.
- ❖ Results declared at the end of the year are final in all respects.





TIPS FOR PREPARING FOR YOUR EXAM

- ❖ Read your lesson silently. Underline the important points and spelling using a pencil. If you are unable to understand a statement or an experiment, circle it with a pencil and get the doubt cleared the very next day by your teacher.
- ❖ Once you have understood the lesson clearly, read it aloud twice so that you improve your reading skill, and in this way you will also be able to grasp the entire lesson.
- ❖ Write down the important points in that lesson on paper and also practice the diagrams/ maps if any. This will help you to score extra marks in your examination.
- ❖ Study your lessons everyday. Do not keep them pending until the day of the examination.
- ❖ Take part in games and sports and other extra-curricular activities.

TIPS TO BE FOLLOWED WHILE WRITING YOUR EXAM

- ❖ As soon as you receive your answer papers, draw a 1-inch margin on all four sides and assign page numbers to your answer script.
- ❖ Read the question paper fully once and decide which question you are going to answer first.
- ❖ Always write the answers in the same order as that of the questions given.
- ❖ Write relevant answers to the questions asked and don't waste time providing unnecessary information.
- ❖ Draw diagrams if necessary / asked for.
- ❖ Underline all important words in the answer using a pencil.
- ❖ Always complete answering your paper 10 minutes before it is due and use this time for going through your paper once. If you're not sure of your written answer, strike it out (if necessary), always using a pencil.
- ❖ Write your answers neatly and legibly. Avoid overwriting, scribbling and striking out the written work.

SCHOOL LIBRARY

The School has a good library with ample number of books to create interest in reading and enhance the reading skills.

Books are sent home through the ward.

1. The Books should be maintained well and returned ontime.
2. If a book is misplaced or damaged, the students will have to pay the cost or replace the book.

MEDICAL CHECKUP

Medical checkup will be conducted by the doctors arranged by the school and reports will be sent to parents for information and further treatment if any required.





TRANSFER CERTIFICATE

- ❖ Application for the Transfer Certificate should be made in writing by the parent on or before 31st March of the academic year. The Transfer Certificate shall not be issued unless all outstanding dues are paid to the school. If the Transfer Certificate is requested after the due date and if your child has attended school in the month of April school fee and transport fee for the month must be paid.
- ❖ The Transfer Certificate will be issued only to the parents.

GENERAL INSTRUCTIONS TO PARENTS

- ❖ Parents are requested to come to school once in a month to ascertain their ward's performance.
- ❖ Parents are asked to advise their wards to read their lessons thoroughly as and when they are done in class and not allow them to accumulate, because this causes immense stress during examination time and may lead to frustration, which might create an aversion towards studies.
- ❖ Parents are urged to spend some time with their children everyday. They are to enquire about the day's happenings, listen patiently to problems and offer proper guidance and advice. If deemed necessary, the problem may be brought to the notice of the principal and the class teacher concerned.
- ❖ Parents should ensure that their wards do not absent themselves from school except under unavoidable circumstances.
- ❖ Leave is not granted except on a written application from the parents.
- ❖ Parents and visitors are requested not to visit students during class hours.
- ❖ It is the duty of parents to ensure that their wards come to school neatly dressed in clean uniform.
- ❖ Parents should not send their ward to school wearing valuables, in the interest of their own safety. The school does not undertake any responsibility for any valuables or money lost or misplaced.
- ❖ Parents are requested to send a napkin and a spoon along with the lunch box.
- ❖ All communications must be addressed only to the Principal or other authorities notified by the Management. Dealing either with the teachers or the non-teaching staff directly is not permitted.
- ❖ Parents must inform the school office whenever there is a change in their Office/Workplace / Residential Address or Telephone number.
- ❖ They should, as a routine, check the diary daily and the home work assigned and sign it.
- ❖ Parents should make use of the school dairy for the purpose of communication.
- ❖ Parents should attend the Parent-Teachers' meeting fixed by the school authorities and receive their ward's Appraisal Report without fail.
- ❖ Parents are requested to encourage and inculcate in their wards the habit of speaking in English even outside the school campus.





- ❖ Parents are requested to respond promptly to any call from the school in connection with their ward's conduct and academic progress.
- ❖ Parents must instruct their wards not to speak to any stranger or accept any Sweet/Gift from anyone, anywhere or at anytime.
- ❖ Parents are requested to co-operate with the school in every effort taken by them to raise the academic standard of the pupils.
- ❖ Parents who seek information or wish to make complaints may meet the Principal between 3:30 p.m. and 4:30 p.m. on all working days.
- ❖ Parents can meet the class/subject teachers between 3:30p.m. and 4:00p.m. on all working days.
- ❖ Parents / Guardians are requested to go through carefully the conditions / information contained in this dairy. They have to strictly abide by all the terms and conditions mentioned in the diary.
- ❖ No student is permitted to bring any money to school unless a written note is sent by the school.
- ❖ Students are not permitted to bring any non-vegetarian food (except egg) as part of their snacks or lunch.
- ❖ Parents must inform the Principal and class teacher about any specific illness their child is suffering from. Necessary medical report and precautions to be taken must be submitted to the school office to enable them to act appropriately, failing which school will not be responsible for any untoward incidents.

The Management of the school reserves the right to add, delete, modify or alter any or all conditions / information mentioned in the diary without prior information or notice, if necessary.

School Fees Payment Schedule

Term I	4th April to May 10th
Term II	1st September to 20th September
Term III	1st December to 20th December

Parents are requested to stick to the above schedule. Any delay in payment will invite penalty.

Father's Signature

Mother's Signature

Student's Signature



BAN PLASTIC

Usage of Water Bottle, Pencil Box, Tiffin Box, Covers and others made of plastic will not be permitted with in the school premises.





My Menu List and Self Check List

SCHOOL SUGGESTS

Snacks: Fruits / Sundal / Dry Fruits / Sandwich / Biscuits

(Strictly No to Chips / Kurkure)

Lunch: Rice or Roti / Vegetable in any form / Dhal in any form

(Strictly No to Noodles / Non-Veg food)

Snacky	Foody	Months	How was I ?
		April	
		June	
		July	
		August	
		September	
		October	
		November	
		December	
		January	
		February	
		March	

My Bag Feels

April			November	
June			December	
July			January	
August			February	
September			March	
October				





LIST OF HOLIDAYS FOR THE YEAR 2023-2024

Month	Date	Day	Details of Holidays
April	04.04.2023	Tuesday	Mahaveer Jayanth
	07.04.2023	Friday	Good Friday
	14.04.2023	Friday	Tamil New Year
	22.04.2023	Saturday	Ramzan
June	29.06.2023	Thursday	Bakrid
July	22.07.2023	Saturday	Adipuram
	29.07.2023	Saturday	Muharram
August	25.08.2023	Friday	Varalakshmi Viradham
	30.08.2023	Wednesday	Raksha Bandhan
September	06.09.2023	Wednesday	Krishna Jayanthi
	18.09.2023	Monday	Vinayaga Chaturthi
	28.09.2023	Thursday	Miladi nabi
October	02.10.2023	Monday	Gandhi Jayanthi
	15.10.2023 to 23.10.2023	Sunday Monday	Pooja Vacation
November	11.11.2023 to 13.11.2023	Saturday to Monday	Deepavali
December	25.12.2023	Monday	Christmas
January	01.01.2024	Monday	New year
	15.01.2024 to 17.01.2024	Monday	Bhogi
		Wednesday	Pongal
		Saturday	Mattu Pongal
		Tuesday	Thai Pooam/ Pongal Vacation Ends
	26.01.2024	Friday	Republic Day
March	08.03.2024	Friday	Maha Shivaratri
	29.03.2024	Friday	Good friday
April	09.04.2024	Tuesday	Ugadi
	10.04.2024	Wednesday	Ramzan



School Uniform		
CLASS	GIRLS	BOYS
LKG & UKG	Pinafore in Maroon and Green checked	Maroon pant and Green and Maroon checked Half slack Shirt
Std I to V	Pinafore in Blue and checked Shirt in blue	Half Pant in blue, checked half slack shirt in Blue
Std VI & Above	Salwar with bottom pant and overcoat in Blue. Top Blue checked half slack Kameez	Full pant in Blue, checked half slack shirt in Blue
Monday Uniform	Pinafore in Blue and maroon checked and white Shirt	Std I - V White and White Half Pant and Half slack shirt Std VI-X White and White full Pant and Half slack shirt
Friday Sports Uniform Std KG - Std X	Respective House Uniform and Black Shoes & Black Socks, House Ribbon	Respective House Uniform and Black Shoes & Black Socks
Belt	NIL	Black belt
Identity Card	Will be supplied by school	Will be supplied by school
School Bag	Customized bag with School name and logo for all grades	
School Shoes	Black shoes and black socks	Black shoes and black socks

Assembly Schedule			
DAY	LOCATION	SCHEDULE	YOGA
Monday	play area	Yoga/Daily Prayer /Students Participation / Prize Distribution	Std VII to X
Tuesday	play area	Yoga/Daily Prayer /Students Participation / Prize Distribution	Std III to VI
Wednesday	play area	Yoga/Daily Prayer /Students Participation / Prize Distribution	KG to Std II
Thursday	play area	Yoga/Daily Prayer /Students Participation	Std III to VI
Friday	play area	Yoga/Daily Prayer /Students Participation	Std VII to X

